KERALA FEEDS LTD.
(A Govt. of Kerala Undertaking)
Kallettumkara, Thrissur Dist. Pin: 680 683
Phone: 0480-2713550
E-mail: purchase.kfl@kerala.gov.in
Website: www.keralafeeds.com

No.KFL/1566/08/OT- 290 **07/11/2026**

TENDER FOR SUPPLY OF PRE- PRINTED COMPUTER INVOICE

Sealed competitive tenders are invited for the supply of pre-printed Computer Invoice from established printers to our cattle feed manufacturing ***unit at Kallettumkara.***

The complete details of the items along with the prescribed tender form can be downloaded from our website www.keralafeeds.com. The tenderers are requested to remit the cost of the tender form charges together with other documents during the tender submission. Tenders which are not accompanied with tender form fee will be summarily rejected.

Last date of submission of Bid : 30/11/2026, 11.00 AM
Date & time of opening of Bid : 01/12/2026, 11.00 AM

Kerala Feeds Ltd reserves the right to accept or reject any or all offers without assigning any reason what ever.

Sd/-
MANAGING DIRECTOR

No.KFL/1566/08/OT-290 07/11/2026

TENDER FOR SUPPLY OF PRE-PRINTED COMPUTER INVOICE

Terms & Conditions

1.Name of Item & Quantity:-

Pre-printed Computer Invoices 1 + 2 copies as per Annexure 1
Quantity : 75,000 nos.

2.The Bidder

The bidder should have own printing facility. Self declaration in own letter head to be provided regarding the same.

3.Delivery of Tender:-

Tenders are to be sent in a sealed cover superscribing " Tender No.KFL/1566/08/OT-290 dated07/11/2026 for the **supply of Pre-printed Computer Invoice"** addressed to the Managing Director, Kerala Feeds Ltd, Kallettumkara , Thrissur Dist, Kerala, Pin - 680683 .Tenders should be free from corrections and erasures.

4.Last Date for receipt of tender:-

Tenders must reach the office of the Managing Director not later than 11.00 Hours on 30/11/2026.

5.Acceptance of Tenders:-

The company reserves the right to reject any or all tenders with out assigning any reasons. The decision of the Company in this regard shall be final and binding on all tenderers. Late Tenders, conditional tenders, tenders without Earnest Money Deposit are liable to be rejected.

Signature & Seal of the Bidder

6.Opening of the Tenders.:-

Tenderers are at liberty to be present at the time of opening of the tender.

7.Validity period:-

In consideration of the company issuing the tender form to the tenderer and permitting him to submit his tender, the tenderer shall keep their tender open for acceptance by the company for a period of 60 days from the date of opening of the tender/price bid. The tenderer shall not withdraw or modify his tender or any terms and conditions thereof before expiry of the above period. Any withdrawal or modification made within the above period shall constitute a breach of the contract and the tenderer shall be liable to pay damages and/or losses suffered by the company in consequence thereof. He shall in addition forfeit to the company EMD submitted.

8.Tender Form Fee:-

The tender shall be accompanied by Tender Form Fee of Rs.300/-(inclusive of GST)

This amount can be submitted in the form of Demand Draft payable in favour of the company at Thrissur / Irinjalakuda / Chalakudy. Tender form fee will not be returned.

9.Earnest Money Deposit/ Security Deposit:-

The tender shall be accompanied by **EMD amount of ₹ 1,900/-.** The EMD can be submitted in the form of Demand Draft payable in favour of the company at Thrissur / Irinjalakuda / Chalakudy. EMD shall not carry any interest and returned to the tenderer, if his tender is not accepted, provided it is not forfeited, after finalization of the tender. *EMD/SD amount submitted against any previous tender shall not be considered against this tender.*

The EMD of the successful tenderer shall be retained towards security deposit. Total Security Deposit amount to be furnished by the successful bidder will be 3 % of the total ordered value. Security Deposit should be furnished within 15 days after the awarding of the order.

The Security Deposit of successful tenderer will be refunded only after six months of usage of items, provided it is not adjusted toward amounts due to the Company/ forfeited by the Company. Any amount due to the Company shall be recoverable from the Security Deposit and the decision of the Company, in this regard shall be final and binding on the successful tenderer.

Signature & Seal of the Bidder

10. Quoted Rate

1) The rates should be inclusive of all taxes, duties, freight, insurance, loading /unloading charges and other incidental charges. The rate quoted shall be for pre printed Invoice (1+2 copies). The rates quoted shall be **FOR delivery at our Plant at Kallettumkara in Thrissur Dist .** (including Atti coolly and mari coolly etc).

2) The rate quoted shall be firm for the entire period of the contract and till completion of the entire supply as per the contract .

3) Tenderers are requested to write the quoted rates in figures as well as in words.

4) Price shall be quoted only in Indian Rupees.

11. Payment terms:-

a) 80% of the supply value shall be released with in ten days on receipt of item.

b) 20 % of the value shall be released with in 30 days after verification and inspection of the items received

c)Any amount due to the company shall be recovered from the payments due.

12. Insurance:

The goods supplied under the contract shall be fully insured against loss or damage incidental to manufacture or acquisition, transportation, storage, wherever applicable.

13. Delivery of the Ordered Items:-

The successful tenderer should complete the supply of ordered item within 30 days on receipt of confirmed purchase order. *The Pre printed Invoices have to be delivered at Kallettumkara Unit.*

Any undue delay in providing the item will invite the cancellation of order and in turn will invite the penal action including forfeiture of EMD/SD amount. KFL decision in this regard will be the final and is binding on the supplier.

14. Specification of Items:-

The item specification is given in Annexure 1. All tenderers are advised to study the specification and quote accordingly. For clarification in this regard the tenderer is requested to contact Purchase department (Phone No.9495449310) .

Signature & Seal of the Bidder

15. Experience:-

The bidder should have at least one year experience in printing of preprinted computer invoice during any of the immediate 3 preceding financial years. (2024-2025, 2025-2026 & 2026-27). Documents to support the same such as purchase orders, experience certificates etc. from reputed Govt. Firms / Semi-Govt. Undertakings/ Corporates has to be provided along with the tender document.

16. Compliance of statutory requirements etc:-

The successful bidder shall fully comply with the documentation procedure laid down for transportation of materials. The successful tenderer shall ensure that proper documents required by law are always available with the truck driver. In case of any loss/ delay in transportation due to non-compliance of the requirement of the law, all losses and / or damages shall be to the account of the successful tenderer.

17. Assignment and Sub - letting :-

The successful bidder shall not assign or sub-let the contract or any part there of or any benefit or interest therein or there under without the written consent of the company.

18. Award of Contract

KFL has the right to award all items or any of the items to bidders based on the merit. Also has the right for not to consider the items for award of contract if offer is not feasible.

19. Jurisdiction:-

The contract shall be governed by the Indian Law and Courts at Irinjalakuda which will have exclusive jurisdiction .

20. Arbitration:

All disputes, difference and claims arising out of or in connection with the tender and the contract there of shall be decided by the Managing Director , Kerala Feeds Ltd or any person authorised by him whose decision shall be final and binding on the successful tenderer.

Sd/-

Managing Director

Signature & Seal of the Bidder

No.KFL/1566/08/OT- ……. 07/11/2026

TENDER FOR SUPPLY OF PRE-PRINTED COMPUTER INVOICE

Enclosures

The Tenderer is expected to examine all instructions, forms, terms and specifications in the tender document. Failure to furnish all information required by the tender documents or submission of a bid not substantially responsive to the tender may invite disqualification. Document in every respect will be at the Tenderer's risk and may result in the rejection of their bid.

The bid shall contain the following (*Please put √ mark in relevant boxes*)

1) All pages of tender document duly signed and sealed □
2) Attached declaration as in annexure 1 & 2 duly filled, sealed and signed □
3) Tender form fee in favour of the Managing Director, Kerala Feeds Ltd. payable at Irinjalakuda/Chalakudy/Thrissur □
4) Demand Draft in favour of the Managing Director, Kerala Feeds Ltd. payable at Irinjalakuda/Chalakudy/Thrissur towards EMD amount. □
5) Certificate of Incorporation or Registration of the firm □
6) Copy of one work order during immediate 3 preceding financial years must be given as proof of experience. (2024-2025, 2025-2026 & 2026-27) as per clause number 15. □
7) Self declaration indicating *the bidder is having own printing unit*□
8) Self-Attested copy of Permanent Account Number (PAN) □
9) Attested copy of GST/Provisional GST Registration Certificate. □

Signature & Seal of the Bidder

Annexure 1

No.KFL/1566/08/OT- 290 07/11/2026

TENDER FOR SUPPLY OF PRE-PRINTED COMPUTER INVOICE

Item	:	**Pre-printed computer invoices**
Requirement	:	**75,000 Nos.**
Specifications	:	**1 + 2 Copies** **1 st copy multi colour , 2 nd & 3rd single colour,** **Pre carbonated, Length 25 cm,** **Breadth A4 Size, 60 GSM**

Offered Rate per Invoice (1+2 copy) FOR Kallettumkara Plant (in ₹)* :…….

Rate in words per Invoice :……..

* Rates should be provided in the above space. The rate should be inclusive of all statutory duties, taxes, cess etc, wherever and whenever applicable, FOR KFL.

We have thoroughly read terms and conditions mentioned in the tender document. We hereby agree to supply the materials according to the schedule and as per the terms and conditions at the rates quoted.

Signature &Name of the Tenderer: .....

.....

Address & Seal of Tenderer ……

Signature & Seal of the Bidder

.....

Annexure 2

Declaration

I/We, _____, hereby solemnly declare that we have obtained and possess all statutory registrations, licences, permits and approvals required for the execution and performance of the Contract with the Company.

I/We further undertake to take all necessary measures to ensure that such registrations, licences, permits and approvals remain valid and in force throughout the period of the Contract.

I/We also undertake to promptly inform the Company in writing in the event of any such registration, licence, permit or approval being cancelled, suspended, revoked, expired or otherwise rendered invalid during the currency of the Contract.

Date: Signature:

Place : Name:

OR

പ്രസ്താവന

..... ആയ ഞാൻ / ഞങ്ങൾ നടത്തുന്ന പ്രസ്താവന :

1. കമ്പനിയുമായുള്ള കരാർ നടപ്പിലാക്കുന്നതിനും നിറവേറ്റുന്നതിനും ആവശ്യമായ എല്ലാ നിയമപരമായ രജിസ്ട്രേഷനുകളും ലൈസൻസുകളും പെർമിറ്റുകളും അംഗീകാരങ്ങളും ഞങ്ങൾ നേടിയിട്ടുണ്ടെന്നും അവ ഞങ്ങളുടെ കൈവശമുണ്ടെന്നും ഇതിനാൽ ഉറപ്പുനൽകുന്നു.

2. കരാർ കാലാവധിയിലുടനീളം അത്തരം രജിസ്ട്രേഷനുകൾ, ലൈസൻസുകൾ, പെർമിറ്റുകൾ, അംഗീകാരങ്ങൾ എന്നിവ സാധുതയുള്ളതും നിലവിലുള്ളതുമാണെന്ന് ഉറപ്പാക്കുന്നതിന് ആവശ്യമായ എല്ലാ നടപടികളും സ്വീകരിക്കുമെന്ന് ഞങ്ങൾ ഇതിനാൽ ഉറപ്പുനൽകുന്നു.

3. കരാർ നിലവിലിരിക്കുന്ന കാലയളവിൽ അത്തരം ഏതെങ്കിലും രജിസ്ട്രേഷനോ ലൈസൻസോ പെർമിറ്റോ അംഗീകാരമോ റദ്ദാക്കപ്പെടുകയോ, താൽക്കാലികമായി നിർത്തിവയ്ക്കുകയോ, പിൻവലിക്കുകയോ, കാലാവധി തീരുകയോ അല്ലെങ്കിൽ മറ്റേതെങ്കിലും വിധത്തിൽ അസാധുവാകുകയോ ചെയ്യുന്ന സാഹചര്യമുണ്ടായാൽ, അക്കാര്യം കമ്പനിയെ രേഖാമൂലം ഉടൻ അറിയിക്കുമെന്നും ഞങ്ങൾ ഉറപ്പുനൽകുന്നു.

തീയതി : പേര്

സ്ഥലം : ഒപ്പ്

Signature & Seal of the Bidder